



Exchange

A CAVR publication connecting members of the profession



www.cavrcanada.org

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2011 – 2012

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President's Word

By: Suzie Matenchuk, CAVR President

The beginning of a new year brings hope and inspiration for many. It's a time to reflect on the past and strive to achieve new goals.

2012 will be a year of progress for CAVR as the association moves forward with our strategic priorities. Progress is being made with the National Occupational Standards as well as the Task Force that has been given the direction to recommend a new certification process. Plan to attend the CAVR Conference Forum on June 7th, 2012 in Calgary, Alberta to hear in person the outcomes of these two initiatives.

CAVR is also strengthening relationships with our affiliate groups as well as Volunteer Canada. Each affiliate group has been asked to identify an affiliate membership rep so that reciprocal communication and collaboration can occur. It is important that our members are informed of CAVR news and information relating to our profession. I hope you find through the *Exchanges*, e-communiqués, members' forum and now the affiliate membership reps, that you will be well connected.

In November, CAVR was invited to participate in Volunteer Canada's National Dialogue on Screening. Representatives from national organizations that serve the vulnerable sector were invited as well as CAVR, the RCMP and AON Insurance. We are grateful for Volunteer Canada to include CAVR on this initiative and we have provided you a summary of the day that our CAVR Advocacy Chair, Chris Peacock has included within this newsletter.

CAVR is also working with Volunteer Canada on the revisions of the Code for Volunteer Involvement, which will include two additional standards. The revised Code is expected to be launched in spring/summer 2012.

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President continued...

An e-communiqué was sent to the membership at the end of November regarding information received from Senator Mac Harb who is recommending a Bill for a National Volunteer Emergency Response Service. Log onto to the members' only section of the website (<http://www.cavrcanada.org/cgi/page.cgi?id=94>) to receive more information on this as well as our correspondence between CAVR and the Senator.

Don't miss out on the CAVR Conference Forum on June 7th, 2012 in Calgary, which is linked to the Vitalize conference. Book your hotel room at the Delta Bow Valley by April 23, 2012. Details regarding hotel booking information, the CAVR Forum and Vitalize is included in this issue of *Exchange*.

Happy Reading!
Suzie

Research Project Needs Input on Non-Profit Communications

Volunteer Canada invites you to participate in the attached survey that seeks to understand how non-profit organizations are communicating outside the organization, the goals and objectives for these activities and the capacities to maintain and support these efforts. The data generated from the survey will inform ongoing research into the role of communication in supporting non-profit activities and will also promote the development of new resources to assist voluntary organizations in their communications and capacity building work.

To complete the survey click here:

<https://www.surveymonkey.com/s/TZSMWH5>

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OUR VISION

To unite administrators of volunteer resources in a professional association that promotes best practice, supports education, facilitates networking and advocates for the profession.



Canadian Administrators
of Volunteer Resources

Administrateurs canadiens
des ressources bénévoles

CAVR Recruiting Board Members

By: Debbie Kennedy

Have you made your New Year's resolution yet? Why not grow professionally and personally by getting involved with the CAVR in 2012.

We have a couple of great opportunities to do just that...

We're looking for someone to support the CAVR Board in the role of **Treasurer**. But don't let the title scare you! If you're an organized, detailed individual that enjoys seeing results, then this position with its well established systems and easy to work with processes may be right for you. You'll be a well connected and fully participating member of the Board of Directors.

The other role is **Chair of Professional Development**. Do you have a passion for learning & helping others achieve their learning goals? Then, this position may be right for you. Working with a PD Committee, you will assist the Board with exploring PD opportunities across Canada, work with annual conference teams and again, will be a well connected and fully participating member of the Board of Directors.

If you want to expand your horizons and learn more about these interesting roles, please contact Debbie Kennedy, Past President.

Debbie.Kennedy@fraserhealth.ca

National Dialogue on Screening Volunteers

At the end of November, Volunteer Canada hosted a National Dialogue on Screening Volunteers with representatives from national voluntary sector organizations, including the CAVR, in collaboration with Public Safety Canada and Aon Canada.

Volunteer Canada provided a review of the ten steps of screening and the RCMP provided an overview of Vulnerable Sector Checks (VS) and how the RCMP is working to address the concerns of organizations regarding the length of time required to complete VS and the impact this has on the recruitment of volunteers. Some of the initiatives include:

- System now allows for electronic fingerprint transmission from

OUR GOALS

To provide national leadership for administrators of volunteer resources

To maintain a professional Code of Ethics and Standards of Practice in the administration of volunteer resources

To promote professional development in the administration of volunteer resources

To collaborate with Provincial, National and International organizations

Police Services (PS) through LiveScan devices and deployment of devices across Canada in is process. Unfortunately, the cost of LiveScan devices is prohibitive at \$30,000.

- Allow for accredited fingerprint agencies to submit fingerprints electronically on behalf of Police Services, however, there are additional fees. As of January 2012, Police Services with electronic fingerprinting capabilities can submit fingerprints on behalf of Police Services that do not have this technology. Volunteers can now go to the nearest RCMP detachment to access digital fingerprinting technology. The difference in processing time is significant as outlined below:

Paper submission processing times are:

- No match currently takes up to 5 weeks.
- Match can take 5 weeks plus up to, or in excess of, 120 days due to the extensive manual review required.

Electronic submissions processing times are:

- No match and a paper result takes 2 -3 days
- No match and electronic result takes 2 -3 minutes
- Match with paper results takes up to or in excess of 120 days
- Match with electronic results takes 2-3 minutes

Local/regional voluntary sector organizations are encouraged to advocate with local PS to purchase LiveScan devices or to partner with neighbouring PS's to cost share in the event that RCMP detachments are not easily accessible. Other options are to work with local PS to seek out funding to purchase LiveScan devices. There is no quick and all-encompassing solution at present, however, by working together at the local level, there are opportunities to assist the system of VS checks to work more efficiently and benefit all agencies. For more information on the initiatives outlined, go to www.cpic-cipc.ca.

Another initiative presented at the session was from Ontario. The Ontario Association of Chiefs of Police, in collaboration with local PS and other key stakeholders have developed Law Enforcement and Records Network (LEARN) Guideline for Police Record Checks. It intended to assist police services understand and apply relevant legislation, policies, procedures and directives to the processing of Police Record Checks. It is also intended to promote consistency in processing methods as well as terminology used throughout the Province of Ontario. This has been shared with other provincial Associations of Chiefs of Police and the Canadian Association of Chiefs of Police to raise awareness and potentially lead to other similar initiatives.

It was also recommended that a Criminal Records Review Board be set up in each province. (Currently British Columbia has one.) Volunteer Canada is consolidating the discussion and recommendations from the day. Once the report is available CAVR will share the highlights with members.

The Canadian Code for Volunteer Involvement

By: Deborah Pike

Manager, Special Projects, Volunteer Canada

Volunteer Canada created The Canadian Code for Volunteer Involvement (CCVI) in December 2000 as a kickoff to the International Year of Volunteers in 2001. In January of 2005, Volunteer Canada and CAVR embarked on a new partnership to consolidate the Canadian Code for Volunteer Involvement (Volunteer Canada, 2000) and the CAVR Standards of Practice (CAVR, 2002). The result was a revised Canadian Code for Volunteer Involvement that integrated elements of the original Code with the Standards of Practice of the CAVR. The Code provides a philosophical framework for non-profit and voluntary organizations to evaluate their support and inclusion of volunteers. The CCVI was created for senior staff, boards of directors, managers of volunteers and volunteers. It encourages boards of directors to articulate guiding principles for volunteer involvement and to identify best practices in volunteer management. The Code is meant to spark discussion within volunteer-involving organizations and ultimately across the sector.

To mark the 10th anniversary of IYV and to recognize how volunteer engagement has evolved over the last decade, Volunteer Canada is revising the Code. An updated version will be released in Spring 2012.

Key revisions to the Code include the addition of two new Standards: Technology; and Risk Management and Quality Assurance. The new version of the CCVI outlines a more integrated human resources approach, and sets the Code within the context of Volunteer Canada's recent *Bridging the Gap* research report.

This version of the Code will be an interactive document that provides links to additional resources. The *Code in Action* is an educational resource that provides examples of how the Code is used in a range of organizations, of varying sizes and mandates. The *Code in Action* will be available in Spring 2012 as an online resource.

The CCVI Audit tool and Train the Trainer resources are also being revamped, and will launch in Summer 2012. For more information on the CCVI, visit www.volunteer.ca.



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Upcoming Event!

Be part of: *Taking your organization to the next level!* The 2012 Canadian Administrators of Volunteer Resources National Forum. This forum is taking place in conjunction with Vitalize 2012 conference.

Date: June 7, 2012

Location: Delta Bow Valley Hotel, Calgary, Alberta

By attending this **exciting** professional development day you will:

Hear and learn all about the newly National Occupational Standards for Volunteer Manager;

See CAVR in action and take part in your organization's Annual General Meeting.

Mark this date in your Calendar! Watch out for more information regarding registration and hotel reservations.